**Garfield City Council Meeting July 11, 2023**

**Prayer and Pledge of Allegiance**

**Call to Order -**5:59PM

**Roll Call-** Roll called by Recorder-Treasurer Christal Allen
Council Member Smead-Present
Council Member Rambo-Present
Council Member Teeselink-Present
Council Member Kitterman-Present
City Attorney-Attending via phone

**Guests and Visitors**
Tammy Arend

**Minutes June 13, 2023, Council Meeting**Council member Smead moved to accept June 13, 2023, council meeting minutes as presented
Seconded by Council member Teeselink
All in Favor.
Motion carried.

**Committee Reports**

**Planning Commission-**Planning Commission Chairman John Niernberger addressed the council.
June 29, 2023 minutes were presented. Conditional Use Permit application 18100 Marshall St was approved.
Button Tract Split approved, Access Medical sign permit application denied, The Silver Spur sign permit application approved, Pure Comfort sign permit application approved.
ARDOT notified owner of junkyard of violation, screening is being installed. New business was tabled until next meeting July 27, 2023.

Council Member Teeselink moved to approve the sign application for The Silver Spur.
Seconded by Council Member Smead.
Council Member Smead, Yes, Council Member Rambo, Yes, Council Member Teeselink, Yes, Council Member Kitterman, Yes
Motion Carried

Council Member Kitterman moved to approve the sign application for Pure Comfort.
Seconded by Council Member Rambo.
Council Member Smead, Yes, Council Member Rambo, Yes, Council Member Teeselink, Yes, Council Member Kitterman, Yes
Motion Carried

Council Member Rambo moved to approve the sign application for Access Medical.
Seconded by Council Member Smead.
Council Member Smead, Yes, Council Member Rambo, Yes, Council Member Teeselink, Yes, Council Member Kitterman, Yes
Motion Carried

**Water Department**- June 2023 unaccounted for water loss- 12%. Water System Operator Duncan address the council reporting that 3 leaks were repaired in June on Dennis Mitchell Rd., Hwy 127, and Oak Street.
Water Advisory Board Member Douglas Sutton presented a proposal to the Council for a Bulk Water Dispensing Station.

**Code Enforcement**- Mayor Blackburn reported receiving several fence permit applications.
Council Member Kitterman moved to accept committee reports as presented.
Seconded by Council Member Teeselink
All in favor
Motion Carried

**Unfinished Business**

**Water tank assessment, ATLAS Geophysical Survey**- Nathan Payne with ATLAS Technical Consultants reported the findings of the Geophysical and Geotechnical Survey of the standpipe.
Jeremy Rawn with ESI provided recommendations of altering the existing tank versus constructing a new 12ftx60ft tank.
After discussion to use ARPA Funds to pay engineering fees, Council Member Kitterman moved to accept a contract agreement with ESI to determine data and price of the project.
Seconded by Council Member Smead.
Council Member Smead, Yes, Council Member Rambo, Yes, Council Member Teeselink, Yes, Council Member Kitterman, Yes
Motion Carried

**Update - Pavilion, Hamilton Park-** Mayor Blackburn reported receiving 2 bids from concrete companies to overlay a 4 inch cap on the existing pad. He is to be receiving 2 more bids prior to the August council meeting.
City Attorney advised to wait until the project is complete to make a demand from the original contractor’s bond.
Mayor Blackburn presented a proposal from Lori Intessimone with Coca Cola to place a vending machine in the pavilion once construction is complete.
Council Member Smead moved to engage with Coca Cola for the vending machine proposal to be presented at the August Council Meeting.
Seconded by Council Member Kitterman
All in favor.
Motion Carried.

**Resolution, Condemnation 18300 Marshall Street-** Council noted that the owner of the property has closed the voids on the building, securing from unauthorized access.
Schedule of completion was requested by Council Member Kitterman.
Property owner Tammy Arend addressed the council stating she has not yet settled with the insurance company but is hopeful to have a schedule of completion by Friday July 14, 2023.
After discussion, Council Member Kitterman moved to extend the deadline for condemnation proceedings for 30 days.
Seconded by Council Member Rambo
Council Member Smead, Yes, Council Member Rambo, Yes, Council Member Teeselink, Yes, Council Member Kitterman, Yes
Motion Carried
 **Update State Aid Street Construction –** Mayor Blackburn reported there is a new contact with ArDOT who has advised the project will begin next week. The changes to the scope of work that was approved at the July 7, 2023 Special Council Meeting was approved by ArDOT.

**New Business**
**Proposals for City Uniform-** Greg White with Unifirst addressed the council presenting a uniform program proposal.
A proposal was also previously received from Cintas.
After Discussion, Council Member Kitterman moved to approve a uniform program for city workers
Seconded by Council Member Rambo
All in favor.
Motion Carried.

**City Financials**After discussion, Council member Smead moved to accept June Financials as presented.
Seconded by Council Member Teeselink.
Council Member Smead, Yes, Council Member Rambo, Yes, Council Member Teeselink, Yes, Council Member Kitterman, Yes
Motion Carried

**Approve Reconciled 2nd Qtr. FY 23 Budgets**Council Member Kitterman moved to accept the 2nd quarter amended General Fund budget as presented.
Seconded by Council Member Smead
All in favor.
Motion Carried

½% Sales Tax Fund- No changes
ARPA Fund- No Changes

Council Member Smead moved to accept the 2nd quarter amended Street Fund budget as presented.
Seconded by Council Member Rambo.
All in favor.
Motion Carried

Council Member Kitterman moved to accept the 2nd quarter amended Water Fund budget as presented.
Seconded by Council Member Rambo.
All in favor.
Motion Carried

Tammy Arend owner of 18300 Marshall St requested the Condemnation Notice be removed from the building. Mayor Blackburn stated that he can remove it.

Mayor Blackburn advised the generator grant was approved and it is scheduled to be installed at the city shop within the next month.

Council Kitterman inquired about the recent activity at the previous Buss Stop property. Mayor Blackburn stated he has been in contact with the property owner who is planning to place a mobile food vendor court on site but is awaiting authorization from Carroll electric to proceed.

**Adjourn**
Council Member Kitterman moved to adjourn.
Seconded by Council Member Rambo
All in favor.
Motion Carried

Meeting adjourned at 7:28 P.M.

**Passed and approved this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_ 2023.**

**Gary Blackburn Christal J. Allen**

**Approved, Mayor Gary Blackburn Attested, Recorder-Treasurer Christal Allen \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**